

**ADDINGHAM MEDICAL CENTRE,
151A MAIN STREET,
ADDINGHAM
LS29 OLZ.**

PATIENTS PARTICIPATION GROUP.

The Minutes of the last meeting held on Monday 22nd July 2019 @ 7pm.

Present:-Chris Acomb, Carole Armitage, Ann Bacon, Alan Davies, Barbara Haigh, (Secretary/Treasurer),
Lizzie Lister, (Practice Manager),Margaret Norris, (Chairperson), Emma Roberts.
Dr Andrew Bearpark.

Apologies:- James Bloomer, Glen Milne, Rachael Sharples, Carole Sloan, Shirley Twigg
Dr A. Suleman

Minutes of the last meeting.

The Minutes of the last meeting held on Monday 8th April 2019 were agreed as a true record.

Matters arising.(some subjects are listed as separate items in these Minutes.).

Display in reception – Margaret has been unable to investigate this with the school, will be done once the schools are back after the Summer holidays. However Sue Moorchild has done a good display on Dementia.

Report on the last Event.

'How to Resolve Persistent Pain and Manage Your Wellbeing' – good attendance and feedback, presented well. However still some people stated they had difficulty in hearing at times. Margaret stated the sound system at the Memorial Hall is good, the problem may be caused by the personal microphones being held too far away from the speaker whilst giving the talk. This is something that must be remembered and mention before the start of our next event.

Although the cost for the hire of the hall was £65.00, all members agreed that it was the best venue for our needs.

Patient Survey awareness.(this is a continuation from the last Minutes).

Once again it was stated it is difficult for some patients to know a survey is taking place, if they do not have cause to visit the Surgery.

National surveys - Dr Bearpark stated he thought some years ago they were selected at random and sent via the post, all anonymously.

It was suggested that as PPG members it is possible to take copies of the survey to other people or groups for completion.

Network.

Chris had attended the meeting on 1st May and had previously sent out his report, also Lizzie had received the official report on the meeting (which Barbara had sent out to members).Chris stated basically it had emerged that some training is to be arranged, to enable Patients Participation Groups to take on different roles, organised by NHS Bradford District and Craven Clinical Commissioning Groups (CCGs). A series of training sessions have been organised on 6 topics.

PPGs – What they are all about,

NHS – Your local NHS.

Community Partnerships.

Engagement – What do we really mean.

Knowing your Community.

Social Media.

The sessions are daytime from 1.00pm until 3.00pm these are repeated during an evening from 6.00pm until 8.00pm. venues are in Bradford and Keighley.

- Margaret stated she possibly could attend the 10th October sessions 'Engagement – what it is all about.' Also Margaret and Carole may attend the Social Media session on 7th November. However Margaret stated it all depended on the 10th October session as to whether we pursue this any further.

Treasurers report.

Barbara reported the Bank balance was £245.73 just one payment made since our last meeting, £65.00 for the hire of the Memorial Hall. Margaret to apply for a grant to the Gala Committee and Barbara the Beer Festival Committee when available.

PPG – Surgery Update

(Below is the report Lizzie had produced for the Meeting/Minutes)

- 1) New Practice Nurse – (wef 3 June 2019) Steph Clayton – works Monday, Wednesday, Thursday and Friday. Previously worked at AGH Radiology and also for the Prison Service. Has a wealth of experience. She is quickly coming up to speed and will start her cervical screening training in February 2020.
- 2) Flu Clinic Season – will likely have another dedicated Saturday as this worked well previously. Agreed to have another Saturday morning clinic.
- 3) Dementia Friends Bid Sue Moorchild (Social Prescriber) and Lizzie put a bid in for a grant for £500 from ABCD (Asses Based Community Developments - Wharfedale) in obtaining funding to put on a series of pop up events in Mount Hermon wef late September (3 x information events and 3 will be for training events 3 for memory issues and dementia awareness. Addingham Good Neighbours are holding the money for us and supporting the planning and delivery of the events.

We have also received a grant of £200 from Ilkley Rotary Club that Addingham Good Neighbours will hold for us and we are looking at working to do some more dementia friendly sessions in the village. We have developed really good links with Addingham Good Neighbours who will support us with promoting Dementia Friendly awareness and training in the village and help us to develop support for people living with dementia and their carers/families.

- 4) Social Prescribing – Sue Moorchild is asking for a volunteer from our PPG to help with two pieces of work she is doing
 - a. look at the top 10 'Apps' developed by ORCHA for Sue to promote for health and wellbeing when she sees patients. Carole has kindly agreed to speak to her husband Malcolm for his input.
 - b. Help Sue and the Social Prescribing Lead for WACA in the development of a Social Prescribing Community Network which will meet with the voluntary sector to see what services are provided and where they see gaps. ? Carole and Vicki to help. Lizzie has written to Vickie to see if she has any spare time.
- 5) Document Management introduction – the processing of documents is now changing with the aim that the majority of correspondence will be screened and processed by the admin staff rather than GPs and this will enable GPs to spend more time seeing patients. We have drawn up a matrix of letters that the reception staff can action rather than going to the GPs and this will start with effect from next month.
- 6) EA moved to IMMP wef 1/7/19. Gabriel is doing his Tuesday evening clinic there too and we continue to do roughly one session a month.

- 7) eConsult – on the Addingham Surgery website. It lets our patients consult with their own NHS GP by completing a quick online form that is sent to and reviewed by the practice. It also directs the patient to self-help, pharmacy advice and local self-referral services.
- 8) Push Doctor econsults in EA wef 1 September 2019. Push Doctor is an online medical consultation and connects patients to a GP for a secure online video consultation. The service is accessed via computer or a number of mobile or tablet apps. Following a consultation, users can be referred, provided with a "fit note" or issued with a prescription for medication. This econsult is only being trialled for our patients in Extended Access at not during core hours. .
- 9) CQC Annual Regulatory Review Telephone call. Dr. Suleman, Dr. Bearpark and myself had this on 17th May and it is used to decide whether or not there have been significant changes (good or bad) to the practice that warrant an inspection. They did not find evidence of significant changes to the quality of service being provided since the last inspection. As a result, they decided not to inspect the surgery at this time. However, we are resubmitting our registration to CQC as we are changing legal entity and this will initiate an inspection in due course.
- 10) Dr Steve Day (GP Partner from Grange Park Surgery in Burley in Wharfedale) continues to do sessions for us on alternate weeks (usually a Tuesday afternoon).
- 11) FY2 – Nick Khoshnaw starting 8 August 2019 for 4 months then we will have another doctor for 4 months and then another for a further 4 months. A FY2 is a Foundation doctor (previously known as a house officer) is a grade of medical practitioner undertaking a 2 year general postgraduate medical training Foundation Programme which forms the bridge between medical school and specialist/general practice training. Andrew will be their mentor.
- 12) Primary Care Networks – These were brought into being wef 1/7/19. GP practices are working more collaboratively with other local practices. Addingham is part of the WACA network (78K patients) and within this network, we are part of the Wharfedale cluster comprising of 32.5K patients. Funding streams for the practice now come via the WACA Networks rather than individual practices and enables us to take on an additional social prescriber for WACA (Emma Taylor has been appointed for the group – we still have Sue for our practice), pharmacists (in negotiations with AGH) etc. for the Network as well as other specialist staff in due course. WACA PCN is much further on than other networks therefore monies will be used for services for patients rather than some expenses used on setting the network up.
- 13) New website – we are in the process of building a new website so watch this space – the current version is running on old technologies that cannot be updated easily. The website name will remain the same (www.addinghamsurgery.co.uk).

Any other business.

- Ann enquired if the recent Consultants dispute has had an impact in the area. Dr Bearpark stated yes across the network, but was not aware of local problems.
- Margaret had received an email from the newly appointed Airedale Hospital Governor Nick Cole (representing Craven) He has expressed a wish to attend one of our meetings. All members agreed if convenient, to ask Nick to our October meeting, (Lizzie to arrange this).
- Lizzie has a waiting list for the Face to Face Group, it was decided to contact two people on the list (in order the names were received). Once again the subject of younger members was discussed, Lizzie is to contact Ilkley Grammar School. Margaret is also to contact the young Mums at Rainbow Tots.

DATE OF THE NEXT MEETING.

MONDAY 21st OCTOBER @7pm.

