

**ADDINGHAM MEDICAL CENTRE,
151A MAIN STREET,
ADDINGHAM,
LS29 0LZ.**

PATIENTS PARTICIPATION GROUP.

The Minutes of the last meeting held on 15th October 2018.

Present: -Chris Acomb, Carole Armitage, James Bloomer, Barbara Haigh (Secretary/Treasurer), Kristina Koran, Lizzie Lister (Practice Manager), Margaret Norris (Chairperson), Emma Roberts, Rachael Sharples, Vicki Wells.
Dr Andrew Bearpark.

Apologies: -Ann Bacon, Alan Davies, Melanie Taylor, Shirley Twigg.

- A warm welcome was given to our new member Rachael.
- Margaret reported on the G.P Survey (published in August) involving Airedale, Wharfedale and Craven. Addingham received top marks in one section and second place in most other areas. On behalf of the PPG the staff and Practice were thanked for all their work.

Minutes of the last meeting.

It was agreed by all members that the Minutes of the meeting held on Monday 16th July 2018 were a true record.

Matters arising.

Eve Atkins is now a student at Liverpool University.

Network.

No more information received. Lizzie to make enquiries whether the Network is to continue.

Treasurers report.

Barbara reported no change, the balance in the bank is £145.73. The N.A.P.P. affiliation has been cancelled. Margaret is still awaiting a reply from her contact (in relation to any funds being available from the Gala). It was also thought the Beer Festival may not have been well supported. However, it was agreed we should still apply for any funding.

Despite our financial situation, all members agreed that Lizzie should continue in the search for a new PPG display board.

Patients Survey.

The survey will need to include the Extended Access Service. Margaret and Lizzie are to produce a draft, which will be sent to members before our next meeting.

Surgery up-date.

Below is the written report from Lizzie (Practice Manager)

What is the GP Extended Access Service?

The Extended Access Service enables more bookable appointments with GPs or Advanced Nurse Practitioners available in Airedale, Wharfedale and Craven, and makes it easier for you to get an appointment at a time that suits you, including evenings and weekends.

When are these appointments available?

Appointments are available from 6.30pm - 8pm, Monday to Friday and 9am to 11am Saturday and Sunday, including bank holidays. Appointments must be booked in advance through your own

registered GP practice (half of the appointments are available to book up to two weeks in advance and half are same day bookings for Monday to Friday). On a Saturday and Sunday all the appointments are pre-bookable through the week. It is NOT a walk-in service.

Who can access these appointments?

Anyone registered with a GP practice in Airedale, Wharfedale and Craven.

How do I book an appointment?

Contact your own GP practice via telephone to request an appointment. There is currently no on-line facility to book into this service as technology doesn't permit it. This appointment may be at one of **five** different locations or 'hubs'. You will not necessarily see a doctor from your own registered practice, but he/she will have access to your records provided you 'consent to share your records'. Without this consent you will not be able to be seen in the Extended Access Service as the clinician would not have access to your medical records. When you are offered an appointment, the receptionists will explain what this means and why it is necessary.

For further information on Consent to Share medical records, can be found in the Surgery and on the Surgery website.

Where will the Extended Access Service be based?

There are five locations (hubs) available as detailed below:

Addingham Medical Centre, 151a Main Street, Addingham, Ilkley, LS29 0LZ

Farfield Group Practice, West Lane, Keighley, BD21 2LD

Fisher Medical Practice, Coach Street, Skipton, BD23 1EU

Silsden and Steeton Medical Practice, Elliott Street, Silsden, Keighley, BD20 0DG

Townhead Surgery, Settle, Townhead, Settle, BD24 9JA

ADDINGHAM HUB - WACA

Mon-Thu – 6.30pm to 8.00pm
GP/ANP Face to Face Appointments
Fri – 6.30 to 8.00 pm
GP Telephone Appointments
Sat – Sun – 9.00am to 11.00am
GP/ANP Face to Face Appointments

FARFIELD HUB - MODALITY

Mon-Thu – 6.30pm to 8.00pm
GP/ANP Face to Face and Telephone
Appointments

SILSDEN HUB - MODALITY

Fri – 6.30pm to 8.00pm
GP/ANP Face to Face Appointments
Sat – Sun – 9.00am to 11.00am
GP/ANP Face to Face Appointments

TOWNHEAD HUB – WACA

Mon – 6.30pm to 8.00pm
GP/ANP Face to Face Appointments
Fri – 6.30 to 8.00 pm
GP Telephone Appointments
Sat – 9.00am to 11.00am
GP/ANP Face to Face Appointments

FISHER HUB - MODALITY

Mon-Thu – 6.30pm to 8.00pm
GP/ANP Face to Face and Telephone
Appointments

Addingham Medical Centre will be open for the Extended Access Service as follows:

Monday to Thursday 6.30pm – 8.00pm – face to face appointments with a GP

Fridays – 6.30pm – 8.00pm - telephone appointments only with a GP

Saturday and Sundays, 9.00am -11.00am – face to face appointments with a GP.

Surgery Update (Continued).

- Brenda Pearson, Receptionist, is retiring after 19 years of service and will leave on 2nd November 2018. We are looking to replace her position.
- Sue Moorchild, Social Prescriber – as per the last minutes, we now have our Social Prescriber in place! We used some non-recurrent funding, up until 31st March 2019 in the first instance. She will be based in the surgery every Wednesday and can see any registered patient over the age of 18 with multiple chronic illnesses and/or has any unmet psychosocial needs. Patients can book directly into see her via Reception. Sue has already contacted a lot of the voluntary organisations set out in the leaflet produced by the PPG and will be able to put patients in touch with these services. She can also tap into other resources for the more complex cases.
- Gabriel Sido, Physiotherapist – we commissioned a Physio First service, again with non-recurrent funding up until 31st March 2019 in the first instance. This is for patients who have acute musculo-skeletal problems and it avoids patients having to see the GP first – they can see the physio directly on a Thursday afternoon.

Display in reception.

As agreed at our last meeting flu vaccination, coughs, colds, also to include the over use of antibiotics. A poster A3 size can be displayed on the reception window, or door. Carole suggested we have something eye catching possibly a slogan. Carole and Rachael are to liaise with Lizzie.

To consider an article in the next Village Newsletter.

At our April meeting members decided this could be beneficial. Margaret had made some enquiries, once the article is completed, it will then be sent to the Parish Clerk to be included in the Spring addition. The article needs to include information about our next event. Chris agreed to produce a draft stating if anyone had any ideas to email Barbara to collect and pass on.

Any other business.

- PPG role in the practice (see last Minutes) this is no longer an item for the Minutes and can be viewed on the Surgery website – under PPG.
- Ideas for our next event to be discussed at the January meeting.
- Owing to certain circumstances two members may change to the Virtual Group.
- Lizzie stated she had two more names possibly for the face to Face Group.

DATE OF THE NEXT MEETING (A.G.M.)

MONDAY 21st JANUARY 2019 @7pm